



# **JSCA Members Quick Start Guide**

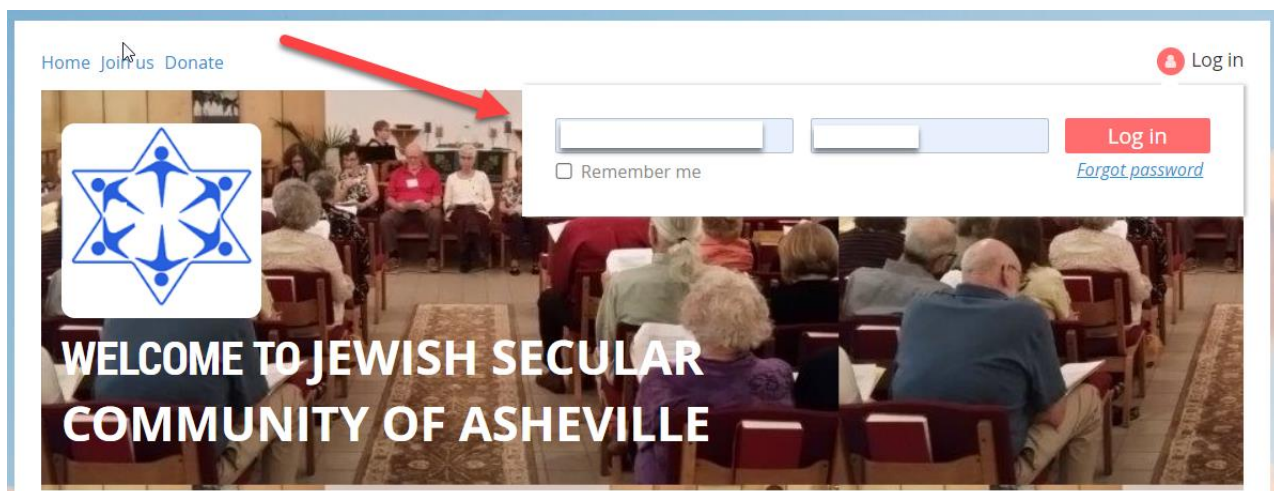
**A brief introductory to the Members portion  
of the JSCAsheville.org website.**

**[• Login and password help](#)**

Welcome to the members section of the JSCA website. To begin, browse to the JSCA home page: [JSCAsheville.org](http://JSCAsheville.org) and look for the Member's Login in the upper left-hand corner of the page (**red arrow below**).



If you have a password, you can enter your email address and password and click the **Login** button. If you don't have a password, have forgotten it, or it doesn't seem to work, simply click the [Forgot password](#) link (**red arrow below**).



Continued on next page...

To create a new password, fill in the required fields. If you are having difficulty reading the security code, you can click the refresh button and get a new one. Enter your email address and the code, then click **Submit** to continue (red arrows below).

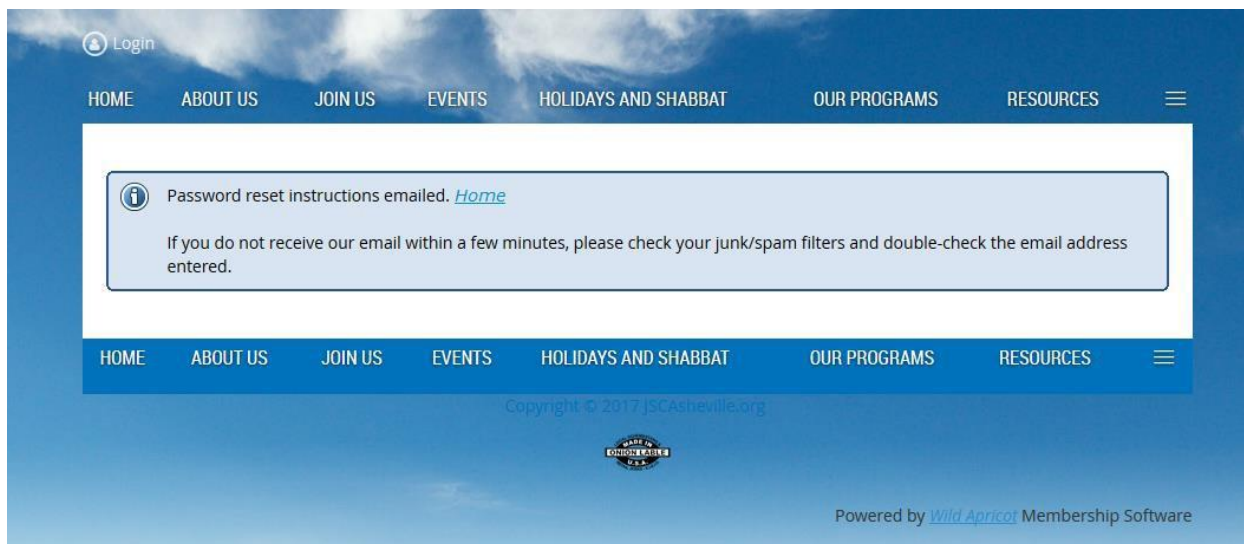


The screenshot shows the password reset form on the JSCAsheville.org website. The form is set against a blue background with a cloud pattern. At the top, there is a navigation bar with links: HOME, ABOUT US, JOIN US, EVENTS, HOLIDAYS AND SHABBAT, OUR PROGRAMS, and RESOURCES. Below the navigation bar, the form contains the following elements:

- A "Login" link with a user icon.
- A text input field for "Your email" containing the address "member@jacasheville.org".
- A text input field for "Code" containing the value "YJX3RE".
- A CAPTCHA image showing the text "YJX3RE" in a stylized font. To the right of the image are two small icons: a refresh button and a help button. Red arrows point to these icons.
- A blue "Submit" button.

At the bottom of the form, there is a copyright notice: "Copyright © 2017 JSCAsheville.org".

You will see this message:



The screenshot shows the password reset confirmation message on the JSCAsheville.org website. The message is displayed in a light blue box with a white border. It contains the following text:

**Password reset instructions emailed.** [Home](#)

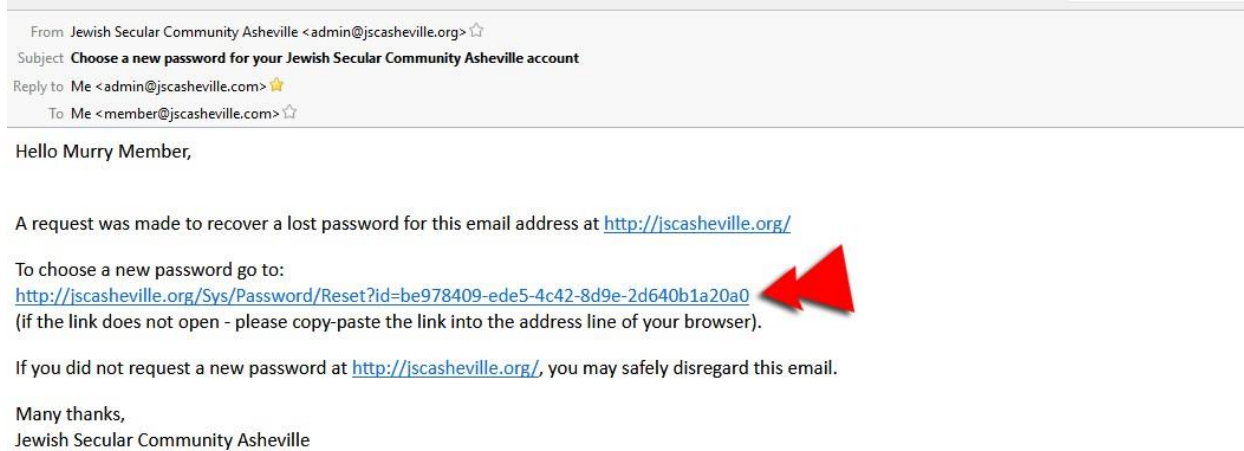
If you do not receive our email within a few minutes, please check your junk/spam filters and double-check the email address entered.

Below the message box, there is a navigation bar with links: HOME, ABOUT US, JOIN US, EVENTS, HOLIDAYS AND SHABBAT, OUR PROGRAMS, and RESOURCES. At the bottom of the page, there is a copyright notice: "Copyright © 2017 JSCAsheville.org".

Check your email.

Continued on next page...

You should receive a link in your email that looks something like this:



Click the link to go the password reset page (**red arrow above**).

On the password reset page, type your new password and click:

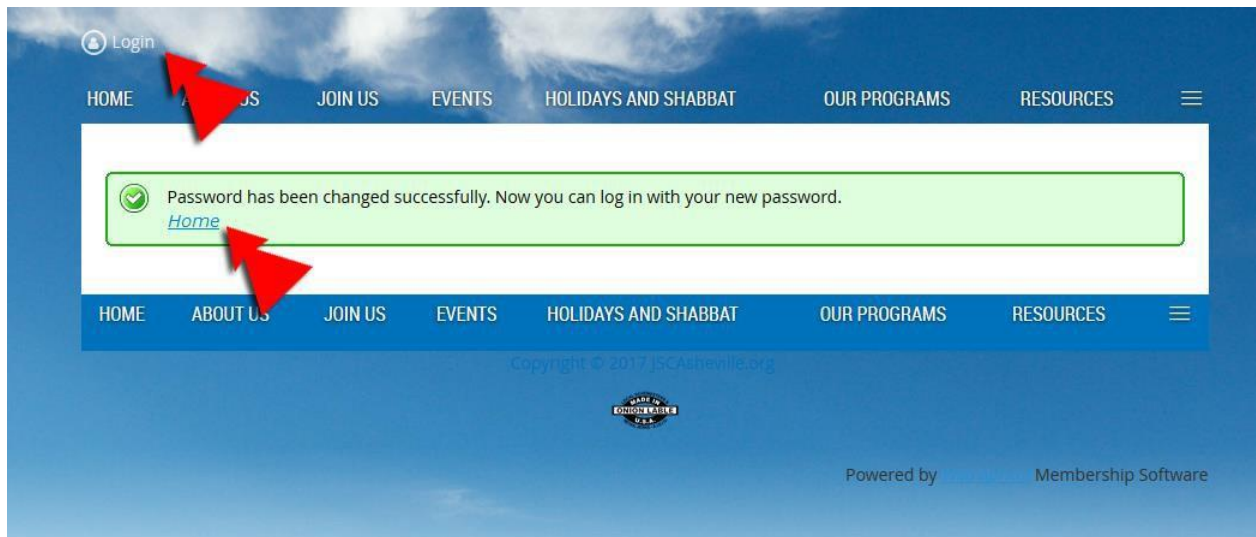
**Set new password**

A screenshot of a web browser showing the password reset page of the Jewish Secular Community Asheville website. The page has a blue header with a navigation menu including 'HOME', 'ABOUT US', 'JOIN US', 'EVENTS', 'HOLIDAYS AND SHABBAT', 'OUR PROGRAMS', and 'RESOURCES'. Below the header is a white form area with two input fields: 'New password' and 'Confirm new password', both containing masked text (dots). Below these fields is a blue button labeled 'Set new password'. The footer of the page includes a copyright notice 'Copyright © 2017 JSC Asheville.org', a small logo, and the text 'Powered by Wild Apricot Membership Software'.

Continued on the next page...



You will see this message when your password is reset:



Now you can click the **Login** and enter your email and new password, and go back to the [Home](#) page . (red arrow above).

When you are logged in, your name will replace the word **Login**.

You will now have access to the members only page. You will find the link to that page in the **More** section of the navigation links bar (red arrow below).



There you are, you now have access to things accessible only to our membership. If you have any additional difficulties, please [Contact Us](#)